

CLAY COUNTY DRUG COURT PROGRAM

Participant's Handbook

7th Judicial Circuit Court
Division I
Liberty, Missouri



Revised 2/26/2026 RF

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Introduction

Welcome to the Clay County Drug Court Program. The Drug Court Program is under the direction of the Honorable Shane Alexander. This handbook is designed to answer questions, address concerns, and provide overall information about the Drug Court Program. As a participant, you will be expected to follow instructions given in Drug Court by the Judge and comply with the treatment plan developed for you by your treatment team. This handbook will detail what is expected of you as a Drug Court Participant and review general program information. All participants are encouraged to share this handbook with family and friends.

Program Outline

The Clay County Drug Court Program is a Court-supervised, comprehensive treatment program for nonviolent offenders. The Drug Court is a voluntary program which includes:

- Regular court appearances before the Drug Court Judge.
- Treatment, which includes drug testing, individual and group counseling.
- Regular attendance at Peer Recovery Groups.
- Full-time employment/school. If unemployed and not attending school and/or vocational rehabilitation, 40 hours of community service a week will be required.

The program is approximately 52-104 weeks in length and individualized based on participants' needs. Participants will progress through the program and graduate from the program based on their ability to conform to the guidelines of the program. Currently, Judge Shane Alexander presides over the Clay County Drug Court. He will oversee your progress and have full jurisdiction of the entire process. Final determination of entry rests with the Drug Court Judge.

Drug Court Fees

The Court Program charges a reasonable fee to all participants of the program as required by statute.

The Court Program shall assist those participants who have demonstrated financial inability to pay the following fees and costs: Court program fees, Drug/Alcohol testing fees and Electronic Monitoring fees. The Court shall also assist participants who demonstrate a need for assistance regarding transportation by providing bus passes or referral to United Services Community Action Agency (United Services). Any participant referred to United Services shall abide by the terms required by that agency for processing and receipt of transportation assistance.

Each participant is expected to pay a program fee of \$1400.00 due in \$100.00 per month increments. The Court Program is a minimum of 60 weeks. However, no participant shall be denied the opportunity to “phase up” with the program based solely on their inability to pay these court program fees. The Court shall take into account the financial circumstances of each individual participant when considering whether to provide assistance so that each participant has an opportunity to successfully complete the Court Program.

The treatment portion of the Drug Court program is provided through funding from the Clay, Platte, Ray Mental Health Tax Levy Board, allocated by Beacon Mental Health Services. This funding is available to participants on a sliding fee scale based on 150% of poverty level. Any person whose family income is at or above 150% of poverty level will be required to pay a copay on a sliding fee scale per month for treatment. The copay fee is in addition to the above stated \$1400.00 Drug Court Program fee (paid at \$100.00 per month), payable to the Clay County Circuit Court. The \$1400.00 Drug Court Program fee, must be current before discharge from probation.

There is a copay of \$10.00, per urine/drug screen payable upon submitting sample.

You may also be assessed fees for sanction, additional monitoring or testing, including but not limited to, confirmation testing resulting a positive result, drug patch, hair follicle and electronic monitoring.

Drug Court Supervision

As a Drug Court Participant, you will be required to appear in Drug Court on a regular basis. At each appearance, the Judge will be given a progress report prepared by your treatment team regarding your drug test results, attendance and participation in treatment. The Judge may ask you questions about your progress and discuss any specific successes or problems you have been experiencing. If you are doing well, you will be encouraged to continue with the program and work with your treatment team toward commencement. If you are not doing well, the Judge will discuss this with you and the Treatment Team and determine further action. If you commit a program violation, i.e., missing appointment with Probation

Officer or counselor, failure to attend and actively participate in individual or group counseling, etc., the Court will impose sanctions. (See Sanctions, pg. 14)

Violation of program expectations and a failure to progress satisfactorily could result in the Court imposing the ultimate sanction of discharge from the program. Failure to appear in Court on the date and time you are scheduled will result in a warrant being issued for your arrest and you being placed into custody. If you cannot appear in court as scheduled, you must notify your treatment team as soon as possible. Warrants and/or new arrests could result in your being terminated from the Drug Court program. Other violations which could result in termination include:

- Failure to submit, missing a urine screen, and failure to make copay for the urine screen.
- Positive urine screens for prohibited substances.
- Tampering with or diluting a urine screen.
- Demonstrating a lack of program response by failing to participate during group or individual sessions, complete therapeutic assignment, or cooperate with treatment.
- Failure to follow directive of the Probation Officer.
- Violence or threats of violence directed at the treatment team or other clients.
- Failure to disclose use of all prescribed or non-prescribed medications or use of any controlled substances.
- Breach of Clay County Drug Court Confidentiality Agreement.

**ALL DECISIONS REGARDING TERMINATION FROM THE PROGRAM
WILL BE MADE BY THE DRUG COURT JUDGE.**

Drug Court Rules

As a Drug Court participant, you will be required to abide by the following rules:

1) Do not use or possess any drugs or alcohol.

Total sobriety is the primary focus of this program. Maintaining an alcohol and other drug free lifestyle is very important in your recovery process. Remember, alcohol is a drug. Alcohol usage is not tolerated in this program. Usage of other addictive substances, including but not limited to, THC, Adderall, Benzodiazepine, stimulants, etc. (prescribed or not prescribed) is not tolerated in this program.

2) Medications.

As a participant, you will be expected to disclose any medication, prescribed or not prescribed, that you may be taking. Anytime you receive a prescription, you must provide your medical practitioner with the “Notice of Participation” form located on page 21 of this handbook. The “Notice of Participation” form must be filled out completely (no missing information) and immediately returned to your Probation

Officer and treatment provider. **Failure to disclose any medication may be grounds for termination from the program.**

3) Dress appropriately for Court and treatment sessions.

As a participant, you will be expected to wear a shirt or blouse, and pants or skirt, or dress of reasonable length. Shorts or halter tops are unacceptable. T-shirts or other clothing bearing alcohol or other drug related themes or promoting or advertising alcohol or drug use is considered inappropriate. Sunglasses are not to be worn inside the Court or treatment sessions unless medically approved. Speak to your treatment team if you need assistance with clothing.

4) Always tell the truth.

Overcoming alcohol and other drug use disorders is not easy, yet thousands of individuals do it every year. The Clay County Drug Court program was established to combine treatment with a criminal justice approach to afford you the best opportunity to achieve abstinence and long term recovery. However, this will take your best effort and honesty on your part. Defendants who are not truthful with the Drug Court Judge, Probation Officer and Treatment Counselor will be dealt with by an appropriate sanction. **Your Drug Court team cannot help you if you are not completely honest at all times.**

Treatment Rules

Our treatment environment is designed for the participants to receive the maximum benefit from treatment. As a member of the Drug Court program, it is required that your participation meets the following criteria:

1. Submit to all tests as required. These will include breathalyzer, random urinalysis and possibly other on-site testing devices.
2. Language is essential to treatment; please avoid using profanity, racial/ethnic or sexual slurs and/or discrimination of any kind will not be tolerated and may be grounds for termination.
3. Be well groomed and wear appropriate clothing to all therapeutic activities.
4. Please be attentive and not disruptive. Do not bring cell phone, pager, headphones or any other items that will disrupt the group activity.
5. Be on time!

6. Avoid any behaviors that lessen the treatment environment. If you are not sure, consult the staff.
7. Remember - What is said in group, stays in group, except where it may be necessary for Team Members to coordinate your treatment. Be respectful to your fellow Drug Court members by not sharing their information with others. (see Confidentiality Agreement on page 16)
8. Assaultive and or abusive behavior toward other group members and/or staff will not be tolerated and could result in dismissal from the program.
9. Let team members know if you have problems with hearing, fear of others or learning problems. Accommodations will be made.
10. Discrimination based on race, religion, ethnicity, color, sex, gender identity, sexual orientation, national origin, age, or disability will not be tolerated and could result in termination of services
11. Physical or verbal abuse, threatening behavior, profanity, and unwanted physical contact are not allowed and may result in termination of services.

The Treatment team will discuss your progress prior to each Court appearance.

Treatment Procedures

Your treatment will be provided by Beacon Mental Health. The treatment team will assess what level and intensity of treatment will best meet your needs and recommend to the Drug Court Judge that you receive either detoxification and/or intensive outpatient or residential treatment. Upon entry into Drug Court, if you submit a positive urine/drug screen, you will be taken into custody until an appropriate referral for treatment can be made. If you are admitted in a residential treatment program, your participation will be reported to the Drug Court team.

If you are not admitted into a residential treatment, an intensive outpatient program has been developed which includes:

Drug Testing

You will be screened for alcohol and other drug use throughout the entire treatment process. During the program, you will be screened up to 7 times per week. As you progress through the phases of the program, testing may be adjusted and will be random. You will be required to submit to testing as requested by your Counselor or Probation Officer.

Any participant that tampers with or dilutes a urine sample will face strict sanctions from the Judge. (See Sanctions, page 14) Participants are responsible for what goes in their body that may affect drug results. (For example, foods containing poppy seeds cannot be used as an excuse for a positive drug screen.) Before taking any over the counter medications, check with the pharmacist to ensure that it is not a narcotic, addictive, or alcohol-based that may show up on a drug screen. It is also a good idea to check with your primary counselor to see if the medication is known to create positive UA results.

All medications must be approved by the counselor and Probation officer prior to you beginning the medication. Call your counselor and Probation Officer immediately and leave a message. Verification of medications is required. You must produce a copy of the prescription order or the prescription bottle to the Counselor/Probation Officer for verification. Unless medically necessary, please bring your prescription medication only once to the treatment facility, the time you report it. If your medication is within your possession, it is your responsibility while on-site at treatment.

TOMO Drug Testing Direct Observation Procedure

*This is the procedure for all observed collections as outlined in Federal DOT regulations 49 CFR Part 40 and OSCA Attachment F: Missouri Guidelines for Drug/Alcohol Collections

1. Client must lower pants and undergarments to mid-thigh
2. Client will raise shirt to above the naval
3. Client will turn a full circle to make sure no devices are visible
4. Client must provide a specimen in full view of the collector
 - a. Collector must witness entire specimen exit the body

- b. Females must squat and cough on the descent to the toilet
 - c. Start/stop method will be used during testing
 - d. Long shirt sleeves will be pushed up to the donor's elbows
5. Collector will complete the testing process and seal the specimen in front of the donors.

Any urine drug screen resulting from failure to follow the above guidelines will be sanctioned as a tampered screen.

Treatment Plans

An initial treatment plan will be developed by your treatment team following an overall assessment of your problems and needs. (Participant is responsible for the assessment fee see page 4.) The plan will act as a guide for your treatment. The plan will be developed in conjunction with your treatment team and will be updated as you progress through the program. Your progress will be reviewed by the Judge and your treatment team.

Counseling

Substance use disorder counseling comprises three separate formats: individual, family and group. As part of your treatment plan, you will participate in all types of counseling, as applicable. Families are encouraged to participate in educational groups specified for them and invited to participate in counseling once the counseling team determines appropriate. Counseling sessions focus on interrupting the cycle of substance use disorder, on promoting abstinence, and developing long-term recovery. Your level of participation in counseling sessions will be reported to the Judge as part of your progress report.

Outside Peer Recovery Groups

As part of your treatment plan, you will be required to attend Peer Recovery Groups, most commonly known as 12-step meetings. The frequency of attendance requirements will be determined by your progress in the program and your phase level. Attendance at Peer Recovery Groups is very important part of your recovery process. Your treatment team will provide you with information regarding time and location of Peer Recovery Groups. You must provide verification to the treatment team prior to your Court appearance.

Sponsor

Peer Recovery Groups are an important part of your recovery process. Participants are responsible for securing a sponsor from the Peer Recovery Groups. A sponsor is a Peer Recovery Group member who assists you with sobriety and your work with the 12-steps of recovery. Each Peer Recovery Group has a system which will assist you in locating an appropriate support person. Ask each group leader at meetings for help.

A sponsor must have experience sponsoring members through the self-help process, and be the same gender as the participant and be approved by his/her counselor.

Participants need to visit a variety of meetings before selecting a sponsor.

During the program, participants are encouraged to develop a list of phone numbers of those in the community who will support them in maintaining sobriety. Your counselor can provide more guidelines to help you find an appropriate sponsor.

Your sponsor maybe contacted by any member of the Drug Court team, for verification.

Treatment Phases

Requirements for completing each phase of the program are based on standardized criteria with flexibility for individualized treatment needs.

Phase I – Acute Stabilization - (minimum of 8 weeks)

- Court as directed
- Engaged with treatment
- Develop treatment plan
- Develop Aftercare plan
- Call UA hotline daily and provide sample as required
- Comply with supervision
- Address housing
- Obtain medical assessment
- Start changing people, places and things

Phase I Advancement

To advance to phase II, participants must submit an application for advancement to be assessed as having completed the acute stabilization period, demonstrated a minimum of 21 consecutive days of negative drug/alcohol screens, having been engaged in treatment, and compliant with supervision.

Phase II – Clinical Stabilization - (minimum of 13 weeks)

- Court as directed
- Engaged with treatment
- Review treatment plan
- Call UA hotline daily and provide sample as required
- Comply with supervision
- Begin Peer Recovery Groups when recommended
- Maintain housing
- Address medical
- Demonstrate changing people, places and things

Phase II Advancement

To advance to phase III, participants must submit an application for advancement to be assessed as having demonstrated stability in their program, acquired a minimum of 30 consecutive days of negative drug/alcohol screens, having been engaged in treatment, and compliant with supervision.

Phase III – Pro-Social Habilitation - (minimum of 13 weeks)

- Court bi-monthly
- Engaged with treatment
- Review treatment plan
- Begin criminal thinking program (MRT & TCT)
- Call UA hotline daily and provide sample as required
- Comply with supervision
- Address life skills
- Address medical
- Maintain housing
- Maintain Peer Recovery Groups
- Establish recovery network
- Establish pro-social activity
- Address financial issues
- Begin job or vocational training, job search, or school
- Demonstrate changing people, places and things

Phase III Advancement

To advance to phase IV, participants must submit an application for advancement to be assessed as having learned their social responsibility and started taking ownership of their program, acquired a minimum of 45 consecutive days of negative drug/alcohol screens, have been engaged in treatment, and compliant with supervision. They have established pro-social activities, a recovery network, maintained peer recovery groups, and made progress in addressing their criminal thinking.

Phase IV – Adaptive Habilitation - (minimum of 13 weeks)

- Court monthly
- Engaged with treatment
- Review treatment plan
- Continue criminal thinking program (MRT & TCT)
- Call UA hotline daily and provide sample as required
- Comply with supervision
- Maintain Peer Recovery Groups
- Maintain recovery network
- Maintain pro-social activity
- Maintain housing
- Maintain employment, vocational training, or school
- Addressing financial issues
- Address medical
- Address ancillary services (i.e. parenting, family support)
- Demonstrate changing people, places and things

Phase IV Advancement

To advance to phase V, participants must submit an application for advancement to be assessed as having established a routine of social responsibility and begun to take leadership roles within the program, acquired a minimum of 60 consecutive days of negative drug/alcohol screens, have been engaged in treatment, and compliant with supervision. They have embraced pro-social activities and solidified their recovery network, maintained peer recovery groups, continued addressing their criminal thinking, and begun to address ancillary services (i.e. parenting, family support).

Phase V – Continuing Care - (minimum 13 weeks, until next commencement)

- Court monthly
- Engaged with treatment
- Engaged with Alumni Association
- Review treatment plan
- Update Aftercare plan
- Complete criminal thinking program (MRT & TCT)
- Comply with supervision
- Call UA hotline daily and provide sample as required
- Maintain Peer Recovery Groups
- Maintain recovery network
- Maintain pro-social activity
- Maintain housing
- Maintain employment, vocational training, or school
- Addressing financial issues
- Address medical
- Address ancillary services (i.e. parenting, family support)
- Demonstrate changing people, places and things

Commencement Requirements

To be eligible for commencement, participants must submit an application for commencement to be assessed as having:

- Minimum of 6 consecutive months of negative drug/alcohol screens
- Engaged in treatment
- Compliance with supervision
- Maintain pro-social activities and recovery network (recovery/relapse prevention plan)
- Maintain employment, vocational training or school
- Address ancillary services (i.e. parenting, family support)
- Engaged with Alumni Association

Supervision Contact Requirements

You will be required to report to a Probation Officer during your participation in Drug Court. The following are the minimum contacts you will be required to complete during the program. Contacts can be increased or decreased based on program compliance.

Phase I

- Face to face office visit 1 time per week
- UA Random
- Verification of employment..... 1 time per week
- Verification of residency through home visit at least once a month

Phase I Advancement

To advance from Phase I, you will be expected to complete the Treatment Assessment and the assessment with your Probation Officer. You will be expected to make all appointments with your treatment provider and Probation Officer. You will be expected to have clean urines and participate in your treatment plan to advance.

Phase II

- Face to face office visit 1 time per week
- UA Random
- Verification of employment..... 1 time per week
- Verification of residency through home visit at least once a month

Phase II Advancement

To advance from Phase II to Phase III, you will be expected to comply with recommendations from the Treatment Assessment and the assessment with your Probation Officer. You will be expected to make all appointments with your treatment provider and Probation Officer. You will be expected to have clean urines and participate in your treatment plan to advance.

Phase III

- Face to face office visit..... 1 time per week
- UA..... Random
- Verification of employment..... 1 time per week
- Verification of residency through home visit at least once a month
- Verification of pro-social activities.....1 time per week

Phase III Advancement

To advance from Phase III to Phase IV, you will be expected to be fully involved in your recovery. You will be expected to attend all scheduled treatment and supervision activities as scheduled. You must maintain sobriety before being considered for phase advancement.

Phase IV

- Face to face office visit 2 times per month
- UA Random
- Verification of employment 1 time per month
- Verification of residency through home visit at least once a month
- Verification of pro-social activities 2 time per week

Phase IV Advancement

To advance from Phase IV to Phase V, you will be expected to maintain sobriety. You will be expected to complete all required treatment and supervision activities as scheduled. You will be employed or engaged in an educational program.

Phase V

- Face to face office visit 1 time per month
- UA Random
- Verification of employment 1 time per month
- Verification of residency through home visit at least once a month
- Verification of pro-social activities 3 time per week

Phase V Advancement

To complete Phase V, you will be expected to maintain sobriety. You will be expected to complete all required treatment and supervision activities as scheduled. You will have all fees current including restitution and child support or an approved payment plan established. You will be employed or engaged in an educational program. You will have completed all required community service hours. You will have acquired your Hi-Set or job skills training as applicable or have an approved plan to accomplish this before the next scheduled Commencement date.

Your officer will also make contact with family members on occasion to assess how you are doing relative to your sobriety and other areas of need.

Your Probation Officer will work in conjunction with other members of the Team to coordinate your treatment plan.

Inclement Weather

Inclement weather is not an excuse for missing court. All participants are required to report to court as ordered unless the courthouse is closed. Participants may check the Clay County website or local news to verify.

Incentives

- Greater time between court dates
- A less restrictive curfew
- Vouchers
- Praise and acknowledgement of doing well from the Judge
- Applause in court
- Name posted on All-Stars list and announced in court

Incentives will be determined by the Drug Court team. The Judge will reward you in Court for making progress.

Sanctions

- Additional community service
- Shock time in the Clay County Jail
- Stricter curfew
- Electronic monitoring
- Increased Court attendance
- Increased time in program
- Referral to more restrictive environment, i.e., residential or social detox
- More frequent UA's and BA's
- Peer Recovery Groups 7 meetings in 7 days or 90 in 90
- Sit in Court during Criminal Court sessions (if unemployed at the time)
- Day Trip- Offenders Offering Alternatives program at the Missouri Department of Corrections
- Any other sanction Court deems appropriate
- Termination from the program

Sanctions will be determined by the team and imposed by the Judge. A participant may be sanctioned for violations of their Drug Court program or having violated a Drug Court program rule as outlined in this manual.

CONFIDENTIALITY OF ALCOHOL AND OTHER DRUG USE DISORDER PATIENT RECORDS

Federal law prohibits disclosure or use of patient records unless permitted by the regulations. This means there are rules concerning whether any information may be released about you by Beacon Mental Health.

Information can be released if you give permission in writing. The consent to release information must include your name, person to whom the information is to be released, what information can be released, when the consent will expire and your signature. The person receiving the information about you cannot pass it on to a third person without violating Federal Law.

Your consent is not required:

1. When there is a court order,
2. If disclosure is to medical personnel for a medical emergency,
3. For qualified personnel to conduct an audit or program evaluation, or
4. Duty to Warn Statement: When a client discloses to the counselor serious intent to harm self, another person, or is involved in the abuse of a minor child or elder person. I acknowledge the counselor is mandated by law to report that information to the appropriate authority.

The court, probation officer or agency that referred you to Beacon Mental Health cannot be given information about your attendance or participation in the program unless you have signed an Authorization of Disclosure Consent form.

Confidentiality of Patient's Records

Acknowledgement

My signature on the "Program Orientation Acknowledgement" form acknowledges the following:

I hereby acknowledge in writing that I have received a copy of "Confidentiality of Alcohol and Drug Abuse Patient's Records".

I understand my rights and responsibilities concerning confidentiality of my records.

Clay County Drug Court (CCDC) Confidentiality Agreement

Now that I am a member of the Clay County Drug Court program and the recovery community in general, I understand that I am responsible for my behaviors, thoughts and feelings, my health, my happiness and my recovery. In order for me to overcome my addiction, negative thoughts and all other self-destructive behaviors, I must be honest in every aspect of my life. Being honest with my thoughts, feeling and behaviors (current and in the past) is vital for recovery and good health. This type of honesty may involve discussing topics that are uncomfortable, new, or ones that I have never told anyone before. I realize, at first, it may seem risky to disclose these personal issues with the group, my counselor and others. But, when confidentiality is honored and I know for a fact that nothing I say will be taken outside, I feel safe. Therefore, I can grow and prosper.

It is commonly understood that a breach of confidentiality is one of the **most serious offenses** a person in recovery can commit. Therefore, the Clay County Drug Court program also takes confidentiality seriously. **Breaking confidentiality puts my and other peoples' lives in jeopardy.**

My signature on the "Program Orientation Acknowledgement" form acknowledges the following:

I understand that if I break confidentiality while in the Clay County Drug Court program, **I will be in violation and may be terminated from the program.**

Clay County Drug Court (CCDC) Drug Screen Policy

As a participant of the Clay County Drug Court program you will be expected to complete frequent, random drug screens and breathalyzer tests. The counselors of Beacon Mental Health reserve the right to request these while you are enrolled in the program. Failure to submit to a screen when requested will be considered a refusal and counted as a positive result.

Understand that as a Clay County Drug Court client, you are responsible for what you put into your body. Usage of products containing alcohol, such as mouth washes, cough medicines (i.e. Nyquil), hand sanitizer, or any other product containing alcohol will **not** be a valid excuse for a positive alcohol screen (UA or BA). *Eating foods which contain poppy seeds will not be an excuse for a positive UA.* Certain over the counter (OTC) medications create positives. It is further the client's responsibility to know what ingredients are in the OTC medications which you take and to make sure the ingredients are not known to create a positive. Taking any medication without approval from a CCDC counselor or Probation Officer may result in a violation. If you have any questions about approved ingredients, you shall contact a member of the counseling team or Probation Officer to clarify.

This statement is to reiterate the policy regarding dilute urine screens. As the Drug Court Participant Handbook indicates, a dilute urine screen is not acceptable and cause for violation, in fact it is also cause for termination from the Program. A rule of thumb set by our contracted lab is: drink no more than 32 ounces of any kind of liquid within two (2) hours of submitting a sample *and* do your best to not void within one (1) hour of reporting to provide a sample.

If a dilute sample is received, it will be dealt with according to your specific situation.

I will not use, consume, have in my possession, or enter **any** establishment that sells **any** substances used to alter mood, body, or mind. This includes, but is not limited to: **THC, CBD, Kratom, Creatine, medicinal substances, and supplements.** **Any** substance you take **must** be approved by your Probation and Parole Officer in advance. Failure to not abide by any part of this directive will result in a violation report being submitted to the Court.

My signature on the "Program Orientation Acknowledgement" form acknowledges that I understand the Drug Screen Policy described above.

Treatment Team Contact Information

Probation Office:

Jessica Drummond, Probation Officer Phone: 816-786-0614
910 Kent St., Liberty, Missouri 64068
Office: 816-792-0793 **Emergency: 1-888-869-3195**

Treatment Court Manager:

Regina Funk: 816-407-3969

Treatment Provider:

Beacon Mental Health
Shiloh Ray, Treatment Court Supervisor
6060 North Oak Trafficway, Gladstone, MO 64118
Office Number: 816-877-0497

Mental Health Services:

Beacon Mental Health Services, Inc.
Lauren Quint, Associate Director
Allan Odle, Court Monitor
3100 NE 83rd St., Suite 1001, Kansas City, MO 64119
Note: This is the same building as the Maple Woods Community College Fitness Center
Crisis Number: 1-888-279-8188
Office Number: 816-468-0400 Office Fax: 816-468-6623

Trackers from The Sheriff's Department:

Tommy St.John
Jason Jarvis
Jeremy Fahrmeier
Lisa Zessin
Shannon King
Geoffrey Zimmerman
Emergency: 911

Drug Court Judge:

Judge Shane Alexander
Div I, 2nd Floor, 11 S. Water St.,
Liberty, MO 64068

Clay County Drug Court (CCDC)

Program Orientation Acknowledgement

Signature Page

I, _____, _____ have
Print full Legal Name & date of birth

been provided with an orientation handbook for this program. The handbook was verbally explained to me if desired.

I agree to comply with all program rules, regulations, and standards.

Client Signature & Date

Counselor Signature & Date

Signed copy is scanned for the digital file in AVATAR and also provided to PO and TCC

Clay County Drug Court (CCDC) No Fraternalization Policy

I am aware that the Clay County Drug Court program has a no fraternization policy.

I understand that means that I am not allowed to have any social contact with fellow CCDC participants outside of approved CCDC activities.

I am allowed to assist fellow participants with activities that are CCDC approved. For example, I can give a fellow participant a ride to treatment, meetings or work as those are all approved activities. However, I understand that I cannot engage in social activities with my fellow CCDC participants such as: going to the movies, sporting events or going out to dinner with a fellow CCDC participant.

Participant contact with another participant of the opposite gender, however, is not permitted for any reason unless each participant has received prior approval of the Court, through the participants' probation officer.

I understand that if I violate this policy, that it will be considered a violation of my probation which may result in a sanction being imposed by the Judge.

If I am not certain if an activity is allowed or not, I will seek permission through my probation officer before I engage in that activity.

_____ CCDC participant/date

_____ CCDC PO/date

_____ CCDC counselor/date

CLAY COUNTY DRUG COURT PROGRAM
7TH CIRCUIT
NOTICE OF PARTICIPATION

This is to verify that _____ is currently a participant in:
The Clay County Drug Court Program.

As a participant, s/he is required to inform you of their substance use history and any use of physician prescribed or over the counter medication is not allowed without the knowledge of the Court AND the monitoring and supervision by the treatment provider and/or probation officer.

The Court requests that you take this into account when prescribing or recommending medication. The undersigned participant and the Court greatly appreciate your consideration of these restrictions as you provide medical or dental treatment to this patient. Please feel free to contact the Drug Court Team- Probation Officer, Jessica Drummond at 816-792-0793 or Counselor at Beacon Mental Health 816-877-0497 to discuss any issues related to this patient and supervised treatment.

Signature of Participant: _____

Date: _____

Signature of Drug Court Team Representative: _____

Date: _____

**The Court requires that I provide proof that my medical care provider
has received these instructions.**

The Court requests that you sign below to ensure that the participant has fulfilled his/her responsibility to the Court and the medical care provider by disclosing this information. Thank you for your cooperation.

Attending Medical Care Provider (physician, nurse practitioner, dentist)

Signature: _____

Name/Title: _____

Date: _____ Phone #: _____

Seventh Judicial Circuit

Office of Dispute Resolution and
Family Court Programs



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